

**BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT  
BOARD OF HEALTH MEETING  
Wednesday, January 28, 2025 2p.m.  
Leelanau County Government Center  
8527 E. Government Center  
Suttons Bay, MI 49682**

Chairperson Gwenne Allgaier called the meeting to order at 2:02 p.m.

**Members Present:**

Gary Sauer - Benzie County Board of Commissioners  
Gwenne Allgaier – Leelanau County Board of Commissioners  
Dr. David Quimby – Leelanau County Member at Large  
Mark Walter – Leelanau County Board of Commissioners  
Len Mathieu – Benzie County Board of Commissioners

**Members Excused:** Dr. Mark Kuiper – Benzie County Member at Large

**Members Absent:** None

**Staff Present:** Dan Thorell – Health Officer

Eric Johnston – Director of Environmental Health  
Michelle Klein - Director of Personal Health  
Dr. Joshua Meyerson – Medical Director  
Shelley Jablon – Director of Administrative Services

**Staff Excused:** None

**Pledge of Allegiance**

**Approval of the November 19, 2025 Regular Board of Health Meeting Minutes:**

**Motion By:** Sauer to approve the November 19, 2025 BOH meeting minutes.

**Seconded By:** Dr. Quimby

**Voice Vote:** 5 yeas 0 nay 1 excused 0 absent Motion carried

**Approval of the Agenda:**

**Motion By:** Walter to approve the agenda as presented.

**Seconded By:** Sauer

**Voice Vote:** 5 yeas 0 nay 1 excused 0 absent Motion carried

**Election of Officers & Committee Assignments:**

**Motion By:** Allgaier to nominate Sauer for Board of Health Vice-Chairperson.

**Voice Vote:** 5 yeas 0 nay 1 excused 0 absent Motion carried

**Motion By:** Sauer and Walter to nominate themselves and Dr. Kuiper for the Personnel and Finance Committee.

**Voice Vote:** 5 yeas 0 nay 1 excused 0 absent Motion carried

**Motion By:** Dr. Quimby, Mathieu and Allgaier to nominate themselves for Program and Evaluation Committee.

**Voice Vote:** 5 yeas 0 nay 1 excused 0 absent Motion carried

**Public Comment - None**

**Health Officer Update- Dan Thorell**

A report was distributed prior to the meeting. Please refer to it for details.

**Accounts Payable**

**Motion By:** Sauer to approve accounts payable and pay the bills in the amount of \$387,922.28.

**Seconded By:** Walter

**Roll Call Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**September Financial Statements**

**Motion By:** Sauer to accept the financial statements as presented.

**Seconded By:** Walter

**Roll Call Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea,  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**October Financial Statements**

**Motion By:** Walter to accept the financial statements as presented.

**Seconded By:** Sauer

**Roll Call Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea,  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**November Financial Statements**

**Motion By:** Walter to accept the financial statements as presented.

**Seconded By:** Sauer

**Roll Call Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea,  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**December Financial Statements**

**Motion By:** Walter to accept the financial statements as presented.

**Seconded By:** Sauer

**Roll Call Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**EH Fee Increase**

**Motion By:** Walter moved to approve a \$5.00 increase to Environmental Health service fees that include laboratory costs for coliform bacteria water testing, as reflected in the Environmental Health Fee Schedule, with the revised fees to take effect on February 1, 2026.

**Seconded By:** Mathieu

**Voice Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**BOH Meeting Dates for 2026**

**Motion By:** Sauer to approve the BOH meeting dates that were listed in the BOH packet.

**Seconded By:** Walter

**Voice Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**Relabeling the Wage Grid**

**Motion By:** Mathieu to approve of relabeling the Wage Grid as listed in the BOH packet.

**Seconded By:** Dr. Quimby

**Voice Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu- yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**Staff Reports:**

**Medical Director** – Dr. Joshua Meyerson

A report was distributed prior to the meeting. Please refer to it for details.

**Personal Health** – Michelle Klein

A report was distributed prior to the meeting. An updated report and handout were distributed at the beginning of the meeting. Please refer to it for details.

**Environmental Health** – Eric Johnston

A report was distributed prior to the meeting. Please refer to it for details. Discussed January being Radon Action Month and radon kits are free to the public the entire month of January. The BOH members were given free kits to test their homes.

**Administrative** – Shelley Jablon

A report was distributed prior to the meeting. Please refer to it for details.

**Closed Session:**

**Motion By:** Walter to approve entering closed session pursuant to Section 15.268 (1)(a) of Act 267, P.A. 1976, for Health Officer performance evaluation at 3:56 p.m.

**Seconded By:** Sauer

**Voice Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

**Open Session:**

**Motion By:** Allgaier to resume the meeting back to an open session at 4:40 p.m.

**Seconded By:** Sauer

**Voice Vote:** Walter- yea, Allgaier- yea, Quimby - yea, Sauer - yea, Mathieu - yea  
**5 yeas 0 nay 1 excused 0 absent Motion carried**

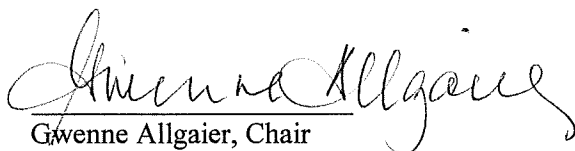
**Public Comment** – None

**Board Comments** – None

**Adjourn**

**Motion By:** Allgaier to adjourn the BOH meeting at 4:45 p.m.

**Voice Vote:** 6 yeas 0 nay 0 excused 0 absent **Motion carried**

  
Gwenne Allgaier, Chair

  
Sanna Johnson, Recording Secretary